

The Richard Clarke First School PTFA Head Teacher: Mrs Kay Hanson

PTFA Meeting Minutes 03.02.2023. Held at School – 3.30pm

Minutes of the latest meeting:

Present: Susie Gray (SG), Elizabeth Dear (ED), Rachael Gavin (RG), Charlotte Fryatt (CF), Katie Redfern (KR), Jeanette Redfern (JR). Teacher Representation: Kay Hanson (KH)

Apologies: Jen Wilde (JW), Claire Reed (CR), Emma Carter (EC),

Minutes from the last meeting: As the meeting was Committee only these were not circulated at the meeting as were previously communicated back to the Committee and Headteacher.

Matters Arising:

School Disco: To take place on Wednesday 15th February straight after school 3.30-5pm. This will be a non uniform day too.
£4pp entrance fee will include crisps, squash and the non uniform fee.
Stalls to include:
Haribos/Choc 30p each, JR to source Haribo, KR to look into choc prices
Glowsticks 30p each, we have 300 left over from the last disco
Washable Tattoos 50p each, limited to two per child not on face!!, ED has purchased
Squash, ED will buy
Crisps, SG will buy
120 children if everyone attends.
Volunteers for this event: ED, CF, CR, JR, KR, RG, LP, EC, TS, JB.

Spring Sing Raffle: PTFA to hold a raffle on Friday 31st March CF to source giant easter themed teddy ED to source large egg RG has a £20 voucher towards a photography session with Gemma Yeomans.

PTFA to provide prizes for the Spring/Easter competition on the same day. 5 x medium and 5 x small chocolate eggs

Volunteers to sell tickets for raffle: 1.30pm

World Book Day: Friday 3^{rd} March – non uniform day/ optional fancy dress – no charge. The PTFA have agreed to fund a Virtual Meet the Author event. The cost of this is £150, plus 5 x books to accompany it at £40.

Kings Coronation: Friday 5th May.

Discussed holding an after school event involving Y4 stalls, cake, ice cream van, music, dancing etc. Possible bring your own picnic but time of day not right really. Tens license required if selling alcohol.

Keepsake gift funded by the PTFA - ordered bookmarks 99p each plus £10p&p - 130

Other Business

Dates for the future that we are involved in.

Friday 21st July – The Richards – its going to be a big one!!

Next meeting TBC

Signed..... Date....