



PTFA Meeting Minutes
11.11.2022. Held at School – 3.30pm

Minutes of the latest meeting:

Present: Susie Gray (SG), Elizabeth Dear (ED), Charlotte Fryatt (CF), Claire Reed (CR), Katie Redfern (KR), Emma Carter (EC), Jeanette Redfern (JR)
Teacher Representation: Dan Hindhaugh

Apologies: Rachael Gavin (RG), Kay Hanson (KH)

Minutes from the last meeting: Minutes were circulated after the last meeting, displayed on the PTFA notice board in school and made available on the school website.

Matters Arising:

KH would like to thank all the volunteers for their help at the Harvest Raffle (raising £185), School Disco (raising £579.33) and Book Fair, all were a great success.

Christmas Fair: A discussion was held to decide whether this event should take place. School were happy to accommodate it but did have some reservations.

The PTFA agreed that both school and the PTFA had asked for monies on numerous occasions in this academic year already, whether that be for harvest raffle, disco, book fair, school trips, swimming transport, poppies, and Children in Need.

DH explained that unfortunately the school is currently sitting in a considerable deficit of money where contributions to school trips, swimming transport etc have not been made.

The PTFA deemed it would be inappropriate to have another event before Christmas where we were asking for more money when the trips etc have not received the much needed contributions. It is clear that despite the PTFA increasing their contributions towards trips to £15 per child, people are struggling with the cost of living crisis.

Therefore it was decided that a fair around the King's Coronation in May 2023 would be more appropriate.

Christmas Raffle: For the same reasons above and we have only just asked businesses for donations the PTFA decided to not run a raffle either.

Christmas Top Swap: To be held on the courtyard after school, possibly end of November, early December at the latest. Ask parents to bring in festive themed jumpers, tops, fancy dress that no longer fits but still in good condition. We then sell them on to raise money for the PTFA.

We will need volunteers to run this.

KH can you please confirm dates appropriate and we can start advertising.

Letter to Santa: ED made a suggestion that we offer a FREE service this year with a letter to Santa. Children to write their letter if they wish into school and they will receive a personalised reply. Santa to give out the replies at class parties. The PTFA really liked the idea, the cost is fairly minimal and if we advertise it now ED can gradually write the replies. There would need to be a cut off date by 2nd December to ensure they are ready for the 15th. ED happy to sort all this. Envelopes is possibly the only thing we need to buy. The PTFA want to make it very clear that we volunteer to make memories for the children, and thought this would be a lovely new addition this year.

Panto: Monday 5th December – voluntary contribution £3 per child. KH – Not sure when you want to get this on Class Dojo. Total cost is £595 – PTFA agreed to pay the remainder which hopefully will be around half.

Class Parties: Thursday 15th December – We still need Santa!! DH to ask his Dad as he may be available then.
CR to source gifts – looking at craft kits this year, if cannot find something suitable then we will go back to books. Budget £2 per child. CR asked for wrappers too – please let us know if you can help with this as wrapping 120 ish gifts is no fun on your own!!
ED, CF and CR – volunteered to help at Class Parties – squash and biscuits required. As we now have the reusable plastic cups these will need to be washed up afterwards.

Road Safety Workshops: ED asked if the PTFA are happy to donate £50 for this workshop to come in to school for Reception and Year 1. ED has emailed Mrs Read in reception to ask her to contact directly to check suitability, to book and let us know when they need payment.

Other Business

Wish List for the future – once library books are sorted, KH would like a charging trolley for the Chrome Books. DH checked approximate cost is around £1500.

RG – Please can the committee have an up to date bank balance once the library costs have been accounted for and trip contribution has been paid. Need to pencil in the contribution for Panto, class party gifts etc so we know where we are at. Thanks.

Next meeting will be in the new year as communication for events decided will be done via whatsapp.

Signed.....
Date.....

